



October 16, 2024

Happy Hump Day, Everyone! I am sending my weekly report a bit early as I will be out of the office on Thursday and will return on Tuesday. Seneca will be in the office 12:00pm-5:00pm. Please cc Seneca [awpsofficeaa@gmail.com](mailto:awpsofficeaa@gmail.com) on all emails to me. I will get back to you when I can or have Seneca assist you. You may also call the office, (808) 955-7707, or call Security, (808) 343-3525, for assistance. Thank you!

## Schedule

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### Elevator Reservations:

Tuesday 10/22,  
Tuesday 10/29,  
Friday 11/1

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### Elevator Mod:

May 13, 2024 - Feb 10, 2025.  
Elevator 2 is down for modernization.  
Temporary elevator rules are in effect.

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### GM Out:

Thursday, October 17 -  
Monday, October 21  
I will be off island.

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### Pest Control:

Thursday, October 24.  
Individual signups are \$25.

**Package Pick-Up:** We've been receiving a lot of packages lately. Please pick up your packages from the mailroom as soon as you can. With Prime Day, we expect twice the number of packages this week, and our mailroom is near max capacity. We hold packages for two business days. If not picked up, we may return it to the mail carrier. Notices are posted on your mailbox.

**Amazon:** Amazon deliverers have been leaving nearly all acceptable packages with staff. When asked if they've attempted delivery, they claim they called the residents, or there are notes that everyone wants their packages in the mailroom. That is fine if true, but it is hard to believe when we know some residents are likely home. Please let me know if they are attempting to deliver to/contact you or not. Some residents have confirmed this to be true. Please file a complaint and share your order number so we can follow up with Amazon. They need the order number to determine who the delivery driver was.

**Elevator Issues:** We've had some issues with elevator 1 last weekend which did involve an entrapment. The elevator company fixed the issue this morning and the issue should be resolved. However, if an entrapment occurs, you may call the elevator company with the call button located on the bottom right of the button panel. If you can, please call security as well so they are aware and can assist the response team. H&C and HFD will work to release you as soon as possible. Please remain calm and do not attempt to pry the doors open. Only HFD and H&C are authorized to open the doors to the elevator shaft.

**Elevators 1 & 3-New:** DO NOT TRANSPORT BULKY ITEMS OR CONSTRUCTION MATERIALS IN THE REGULAR ELEVATORS. Please use the service elevator and schedule an elevator reservation. Those responsible for damaging the elevators will be financially liable for repairs.

**Do Not Hold the Elevator Open:** If the elevator begins to beep, it is in its nudging mode. Please allow the door to close. If not, it will be in force-open mode, as this is a safety feature. If you cause the elevator to enter force-open mode, we must make a trouble call to the elevator technician. Trouble calls begin at \$450.00 (during regular business hours); those responsible will be charged.

Do not move large items without an elevator reservation.

**Service Elevator:** When an elevator is reserved, we lock it down to independent service mode. In the lobby, you will see an "IN" flash indicating that it is in independent mode, and the doors will hold open. If you notice this, please do not take the elevator, as it is likely that someone has reserved it for a move or delivery.

**Elevator Modernization:** H&C is replacing the elevator equipment, updating the cab interior, and painting the door frames. Two crews will work morning and evening shifts. A schedule is posted on the website and at the office.

**New Elevator Reservation Rules:** We will have two working elevators during the project. New rules will apply to elevator reservations while we have two working elevators. From May 20, 2024, to February 10, 2025, reservations will be allowed on Mondays through Saturdays, 8:00 am to 4:00 pm. Saturday reservations are permitted for 30 minutes of use. There are no elevator reservations on Sundays and Holidays.

**Parking Stalls:** Guest stalls #33-#36 are reserved for the elevator modernization project, Sunday, 11:00 pm - Friday, 10:00 pm. Unauthorized vehicles will be towed. Guests may use stalls #33 & #34 on the weekends, and H&C observed Holidays only.

**Holiday Season—Garage Theft:** Please be aware of suspicious activity. The holiday season is coming up and is a popular time for theft. We've had some trespassers around the building, but our staff has been doing a great job deterring and chasing them off. Please call security if you see anything suspicious. I also advise you not to leave valuables in your car and be aware of the space around you. Reporting the date and time you first notice suspicious activity such as broken glass, a missing license plate, an open door, etc., is a big help when retrieving video footage. And FYI, vehicle repairs are not allowed in the parking lot, except for emergency repairs. If you see someone working on a car, please let us know, and we will confirm. If you are performing an emergency repair, please notify AWPS staff.

**Recycle and Bulky Items:**

**Recycle Bin Fine:** The recycle bin is for cardboard only. If you dispose of other items such as plastic containers, Styrofoam, trash, etc., the refuse company charges us a \$100 fine. If you are caught, you will receive a \$100 fine.

**Bulky Item(s) Fine:** Do not dump bulky items in the common areas or in the trash bin. The refuse company will charge \$55 per bulky item; you will receive a \$55 fine if caught.

**Bulky Item Disposal:** Please visit <https://www8.honolulu.gov/env/ref/opala-home/> to schedule a bulky item appointment or find the nearest dump site.

Please remember that you may require an elevator reservation when scheduling an appointment. Elevator reservations are allowed Monday-Saturday. Schedule your pick-up on Tuesday-Sunday because items must be out on the street the day before.

And FYI, we have security cameras covering the recycle bin, dumpsters, and the rest of the building. You have a very high chance of getting caught.

**Do Not Feed Birds:** Please do not feed birds on your lanai or any common area. This creates a nuisance for your neighbors and is subject to a violation and fine.

**Shopping Carts:** Those who are not returning the shopping carts, please return them to the corral as soon as you are done so others may use them. If not, I will lock all the carts, and we will enforce a sign-out system for everyone. Moving forward, if we discover who is doing this, you will receive a violation and fine. Notices have been posted on the floor(s) experiencing this issue.

**Resident Reminders**

**Overnight Guest Parking:** Overnight passes take effect at midnight. Each unit is allowed six nights a month. The residents must sign for the pass to verify their guest.

**Quiet Hours:** 9:00 pm-8:00 am

**Service Elevator Use (Elevator Mod Rules):** Allowed Monday through Saturday, 8:00 am to 4:00 pm. Saturday reservations are allowed for 30 minutes of use: no Sundays or Holidays.

**Construction Work:** Allowed Monday-Saturday, 8:00 am-5:00 pm. No Sundays and Holidays. Quiet repairs, such as painting, etc., are allowed outside these hours.

Symbol found on fire extinguishers or what they fight	Water	Foam spray	ABC powder	Carbon dioxide	Wet chemical
Flammable liquids & vapors	✓	✓	✓	✗	✓
Flammable solids	✗	✓	✓	✓	✗
Flammable gases	✗	✗	✓	✗	✗
Electrical equipment	✗	✗	✓	✓	✗
Cooking oils & fats	✗	✗	✗	✗	✓

**Safety Tips**

HECO has provided a HECO [Emergency Preparedness Handbook](#) for safety tips. I'll post tips each week for emergency preparedness. Here is my safety tip for the week.

**Fire; Fire Extinguisher Types:** There are different fire extinguishers, but the best type is class ABC, which can address most fires. • **Class A** fire caused by combustible carbon-based solids such as paper, wood, or textiles • **Class B** fire caused by flammable liquids e.g., paraffin, petrol, diesel, or oil (but not cooking oil) • **Class C** fire is caused by flammable gases, e.g., butane, propane, or methane • **Class D** fire is caused by burning metals, e.g., aluminum, lithium, or magnesium • Fires caused by electrical equipment (indicated by an **electric spark symbol** and not the letter E) • **Class F** fire is caused by fats and cooking oils.

Thank you for reading through my newsletter. Have a great weekend! -Tyra